Evaluation of the effectiveness of the District Services Master Planning process (July 16, 2014)

As illustrated in the diagram below, the Colleges’ EMPs drive District Services master planning processes. The IER Team recommended the District Services Executive Team (DSET) evaluate the effectiveness of this process for 2013-14 as a basis for improvement in the planning process for the following year.

DSET forwards the following recommendations for enhancing District Services planning and to assure EMPs inform the DSMP:

1. Request Colleges provide information that directly links Colleges’ Program Reviews, Student Services, and Administrative Reviews (or Contingency Events) to DSMP planning:
   - District Services Master Plan
   - Human Resources Master Plan
   - Facilities Master Plan
     - Deferred Maintenance
     - Facility Renovation (including ADA requirements)
   - Technology Plan

   This supports the integrated planning cycle including resource allocation and assessment.

2. In addition, DSET requests Colleges provide information that directly links service requests to Colleges’ Educational Master Plans/Annual Action Plans.

3. Request Colleges provide information on “Total Cost of Ownership”. This assures a sound approach for assessing resource(s) allocations to College and District priorities.

4. Create a venue for Colleges’ and District Services’ collaboration on priorities, timelines and expectations. This will enhance District Services’ ability to meet and exceed college expectations and further assure colleges input on shaping services provided by the District.